

Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment and Equipment.

Providers must take reasonable steps to ensure the safety of children, staff and others on the premises.

Parc Eglos Nursery: Maintaining children’s safety and security on premises

Policy statement

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

Procedures

Children's personal safety

- We ensure all employed staff have been checked for criminal records via an enhanced disclosure with children’s barred list check through the Disclosure and Barring Service.
- Adults do not supervise children on their own.
- All children are supervised by adults at all times.
- Whenever children are on the premises at least two adults are present.
- Risk assessments are regularly reviewed and dynamic risk assessments are carried out on a sessional basis.

Security

- Systems are in place for the safe arrival and departure of children.
- The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults – staff, volunteers and visitors - are recorded.
- Our systems deter unauthorised access to our premises.
- Our staff check the identity of any person who is not known before they enter the premises.
- We keep front doors and Nursery gates bolted and shut at all times. Back doors are kept locked shut at all times where they may lead to a public or unsupervised area.
- The personal possessions of staff and volunteers are securely stored during sessions.
- Minimal petty cash is kept on the premises.

This policy was adopted by

Parc Eglos Nursery

On

9th December 2013

Date to be reviewed

September 2021

Signed on behalf of the provider

Parc Eglos Nursery

Name of signatory

Mr Stewart Paterson

Role of signatory (e.g. chair, director or owner)

Chair of Governors

